

**INSTITUTE OF NUCLEAR MATERIALS MANAGEMENT (INMM)  
University of Missouri-Columbia Student Chapter**

**Constitution**

**Article I – Name**

The name of the organization shall be the Institute of Nuclear Materials Management (INMM) University of Missouri-Columbia Student Chapter.

**Article II – Purpose**

Functioning within the Constitution and Bylaws of the parent organization, the Institute of Nuclear Materials Management (INMM), this Chapter is formed to provide:

- A. Support at a student level for the purposes of the INMM by those members in the Chapter.
- B. Participation at a student level in the activities of the INMM by those members in the Chapter
- C. Leadership at a student level in support of the current INMM Officers and Executive Committee and experienced leadership candidates for future INMM offices and positions by those members in the Chapter
- D. Support for those engaged in nuclear materials management and safeguards by those members in the Chapter through meetings and professional contacts.

**Article III – Compliance Clause**

We agree to abide by the regulations described in the M-book, all University policies, in addition to all federal, state, and local laws.

**Article IV – Non-Discrimination**

This organization shall not discriminate on the basis of race, color, religion, national origin, ancestry, age, gender, sexual orientation, disability, or status as a disabled veteran or veteran of the Vietnam era.

**Article V – Membership**

Membership shall be open to any currently enrolled student or employee of the University.

**Article VI – Election of Officers**

The following officers shall be elected on a yearly basis: President, Vice President, Secretary, and Treasurer.

An election shall be scheduled in April of each year to elect new officers by majority vote. Incumbent officers shall have the option to run for re-election.

Officers must have a 2.2 GPA or above, and be registered for at least 6.0 credit hours through the University of Missouri. Two-thirds of the active members must be present at the time of voting.

Newly elected officers shall assume office immediately following the meeting in which they are elected.

## **Article VII – Executive Board**

All elected officers shall serve on the Executive Board. The duties of each officer shall be as follows.

- A. President
  - a. Supervises all Chapter business and activities
  - b. Serves as the Chapter's official spokesperson
  - c. Presides over Chapter meetings
  - d. Appoints committees
  - e. Serves as liaison to regional and national INMM organizations
  - f. Informs advisor of all meetings and activities
- B. Vice President
  - a. Assists the president in planning meetings
  - b. Serves as the chair person for meetings when requested or when the president is unable to attend
  - c. Plans and presides over elections
  - d. Assists in recruiting new members and speakers
- C. Secretary
  - a. Records the minutes at each meeting and distributes as needed
  - b. Maintains the current member list and contact information of members
  - c. Emails members to inform them of upcoming meetings and events
  - d. Archives photos and events
  - e. Monitors the Chapter's recognition status with the University
  - f. Submits a copy of the minutes of each business meeting to the Secretary of the INMM
- D. Treasurer
  - a. Responsible for all financial operations
  - b. Accountable for all income and expenditures
  - c. Monitors cash flow
  - d. Reconciles bank statements
  - e. Collects membership dues and informs Secretary of new members
  - f. Responsible for financial aspects of fundraising and dealings with national or regional INMM organizations
  - g. Prepares financial reports requested by the President

- h. Prepares an annual budget

### **Article VIII – Removal of Officers**

Any member may make a motion for the removal of any officer providing that evidence is presented to support the removal. Grounds for removal include the inadequate fulfillment of duties or the violation of regulations described in the M-Book, University policies, or any federal, state, or local laws.

A two-thirds vote by the membership is needed to remove an officer. Two-thirds of the active members must be present at the time of voting.

An election for a new officer should be conducted at the next scheduled business meeting.

### **Article IX – Advisor**

The Executive board shall nominate one faculty or staff member (at least 75% FTE) to serve as advisor.

The active membership shall vote on accepting the advisor with a simple majority needed for acceptance.

Two-thirds of the active members must be present at the time of voting.

### **Article X – Amendments to the Constitution**

- A. Any member of the organization may present amendments to the Constitution at any regularly scheduled business meeting. After reading the current Constitution along with the proposed change, the change will be voted upon. A four-fifths majority is necessary to pass the amendment. Two-thirds of the active membership must be present at the time of voting.
- B. Amendments to the Constitution must be submitted to and approved by the Coordinator for Student organizations before they become effective.
- C. Amendments to the Constitution must be submitted to and approved by the INMM Executive Committee before they become effective.