

**Institute of Nuclear Materials Management
(INMM)**

CENTRAL CHAPTER

MINUTES OF EXECUTIVE COMMITTEE MEETING

DATE: November 18, 2004
TIME: 3:00 p.m.
PLACE: Doubletree Hotel
Oak Ridge, Tennessee

ATTENDEES: See list attached.

The meeting was chaired by Dr. Larry Satkowiak.

1. Review of the Fall 2004 Central Chapter Conference

The conference was held on November 17 and 18, 2004, at the Doubletree Hotel in Oak Ridge, TN. The participants totaled ninety-three including vendors, presenters, and INMM Central Region Chapter officers. Eighteen papers were presented. The keynote speaker, Ms. Laura Holgate, Vice President for Russia/New Independent States for the Nuclear Threat Initiative (NTI), addressed the audience with her presentation, "Securing Nuclear Weapons and Material," on Wednesday, November 17th. Vendor representatives from Advanced Measurement Technology, Inc. (Ametek), Ortec, Canberra Industries, Inc., E2 Consulting Engineers, Inc., Haselwood Enterprises, Inc., Gregg Protection Services, and North West Nuclear, LLC. were on-hand throughout the conference to exhibit new technologies, make new acquaintances, and learn of new technologies and research conducted within the nuclear industry.

Actions and responsibilities:

Action	Responsible
Publish papers on the website	Claudio Gariazzo
Plaques for vendors	Teressa McKinney/Claudio Gariazzo
Conference evaluation form	Michael Whitaker/Claudio Gariazzo
Survey to vendors	tbn
Purchase timer for session chairs/presenters	tbn

2. Workshop on Safeguards & Security System Effectiveness

Central Chapter members are encouraged to participate in this event, which is being sponsored by the INMM Materials, Control and Accountability Technical Division and the INMM Physical Protection Technical Division from April 25-28, 2005, Augusta Towers, Augusta, Ga. For more information contact Ed Sadowski at (803)-952-2460 or e-mail: edward.sadowski@srs.gov

3. 2006 INMM Annual Meeting in Nashville, TN

The Central Region Chapter will look into the possibility of hosting/sponsoring the guest speaker at the 2006 INMM Annual Meeting in Nashville. Chris Picket has volunteered to work with INMM headquarters on this matter.

4. Chapter meeting during the 2005 INMM Annual Meeting in Phoenix, Arizona

The next Chapter meeting is tentatively scheduled the Wednesday of the week of the INMM Annual meeting during the lunch hour (ca. 12:30 PM). Ana C. Raffo Caiado and

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Chris Picket will make arrangements for a meeting room with the conference organization committee.

5. Resignation of chapter treasurer

Debbie McNeilly stated that she is willing to resign the post of treasurer of the Central Region Chapter Meeting due to the fact that she cannot dedicate much of her time to the chapter's work anymore. The president accepted Ms. McNeilly's resignation with regret. He gratuitously acknowledged her dedication and good work during her tenure as the treasurer of the chapter's Executive Committee, particularly during his administration.

6. New INMM senior members

The President encouraged all chapter members, who meet the following criteria, to apply for INMM Senior Membership:

"A member who is at least 30 years old, who has 10 or more years of active experience in nuclear materials management and/or safeguards and who has been a member of the Institute for at least five consecutive years. Senior membership status is awarded by application to, and approval by, the Membership Committee who make recommendations on approval to the Executive Committee. Senior members pay \$50 annually." (Extracted from the INMM website (<http://www.inmm.org>))

The meeting adjourned at 3:30 p.m.

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List of Participants

Members of the Executive Committee:

Larry Satkowiak	President
Russell Johns	Vice-President
Debbie McNeilly	Treasurer
Teressa McKinney	Member at Large
Michael Whitaker	Member at Large
Ana Raffo Caiado	Secretary

Chapter Members (in alphabetical order):

Amy McCormack
Bill Toth
Brent McGinnis
Chris Pickett
Claudio Gariazzo
Donald Kovacic
Glenn Hammond
Jon Long
Kevin Hannan
Susan Hayes
Thomas Bonner

The following members of the Executive Committee justified their absence:

Fred Schultz
Terry Lewis.